

# Proposal Submission Form



## Your Information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Job Title \_\_\_\_\_

### Job Function *(check one)*

- |  |   |
|--|---|
| <input type="checkbox"/> Control Engineering                         | <input type="checkbox"/> Non-Manufacturing Job Functions                    |
| <input type="checkbox"/> Educator/Instructor                         | <input type="checkbox"/> Owner, Company Management,<br>Corporate Executive  |
| <input type="checkbox"/> Manufacturing Engineering Management        | <input type="checkbox"/> Product Design & Development                       |
| <input type="checkbox"/> Manufacturing Engineering<br>Non-Management | <input type="checkbox"/> Product Development                                |
| <input type="checkbox"/> Manufacturing Production Management         | <input type="checkbox"/> Quality Management                                 |
| <input type="checkbox"/> Manufacturing Production<br>Non-Management  | <input type="checkbox"/> Research & Development                             |
| <input type="checkbox"/> Media/Publisher                             | <input type="checkbox"/> Other Job Function <i>(specify below)</i><br>_____ |

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**SUBMIT**

**RESET**

## Your Proposal

Please complete the information below so that we can assess your idea and arrive at a publishing decision. Any additional documentation can be submitted with your proposal form to [publications@sme.org](mailto:publications@sme.org).

**Please describe the subject you are interested in having published. Describe the problems, pains, and demands experienced by the market and how your book/video will address these. Be as specific as possible.**

What are some titles/authors of books/videos with comparable subject matter currently published? How will your subject differ?

What job functions, job titles, and/or industries does your subject serve? Who will buy this book/video?

What are the key advantages and features of your subject? What makes your subject a unique, salable, and marketable product?

Do you have a sample chapter, outline, or script available?     Yes     No

We **highly recommended** sending a sample chapter, outline, or script with your proposal.  
Please email to [publications@sme.org](mailto:publications@sme.org).

What is the projected length of your book/video (pages/minutes)?

How many illustrations do you estimate being included? In what format(s) will these be prepared?

When would you have a first draft available?

When would you have the final available?

Please provide a suggested list of reviewers with complete contact information (name, job title, company, address, phone, and email). Reviewers should be authorities in the field for the subject matter of your proposal.

**SUBMIT**

**RESET**

Please include a brief bio about yourself.

Please include any additional information that may help in the decision-making process of your proposal.